



**State of New Jersey**  
**DEPARTMENT OF MILITARY AND VETERANS AFFAIRS**  
POST OFFICE BOX 340  
TRENTON, NEW JERSEY 08625-0340

JAMES E. MCGREEVEY  
*Governor*  
*Commander-in-Chief*

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GLENN K. RIETH  
*Brigadier General*  
*The Adjutant General*

TAG POLICY LETTER 02-10

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**OPERATIONS SECURITY (OPSEC)**

1. The importance of Operations Security (OPSEC), especially during ongoing operations related to the Global War on Terrorism (GWOT), requires constant vigilance. Individual OPSEC procedures must be adhered to in order to guarantee personnel safety and success.
2. All New Jersey Department of Military and Veterans Affairs employees and personnel in organizations that support National Guard activities MUST exercise extreme caution in discussing, posting, or transmitting any information related to military exercises, activities, actions, or ongoing operations.
3. OPSEC procedures require that:
  - a. Conversations in common areas, public places, while commuting or over unsecured electronic circuits, must not take place.
  - b. Do not talk over unsecured mediums during classified briefings or in places where classified information is simultaneously being discussed.
  - c. Classified and sensitive information should be discussed only in authorized spaces and only with personnel with a need to know. All procedures must be adhered to with respect to open land lines, active cell phones, pagers, etc., during these briefs.
  - d. OPSEC policies must be especially adhered to when communicating with the general public, media, or legislators.
  - e. Sensitive information is UNCLASSIFIED information whose value may increase when multiplied in volume whether electronically, orally, or physically - sufficient enough to provide a potential adversary with critical information.

(DAG)

GLENN K. RIETH  
Brigadier General, NJARNG  
The Adjutant General

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